

D&J Privacy Policy

Last updated: 11/02/2026

At D&J, we are committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use and protect any personal information you provide when using our website or contacting us.

By using our website, you agree to the terms of this Privacy Policy.

Who We Are

D&J is a building and construction company providing refurbishment, extension and sustainable building services.

What Information We Collect

We may collect and store personal information including:

- Your name
- Your email address
- Your phone number
- Your address (if provided)
- Information you include in enquiry forms or emails
- Any project details you provide (such as plans, budgets, timelines, and requirements)

We may also collect non-personal information such as:

- Website usage data (pages visited, time spent on site, browser type)
- IP address (used for security and analytics)

How We Collect Information

We collect information when you:

- Submit an enquiry form
- Contact us via email
- Request a quote or consultation
- Engage with our website through cookies or analytics tools

How We Use Your Information

We use your personal information to:

- Respond to enquiries and provide requested information
- Provide quotes and project estimates
- Arrange consultations or site visits
- Manage ongoing client relationships and project communication
- Improve our services and website performance
- Meet legal or contractual obligations

We will never sell your personal data to third parties.

Lawful Basis for Processing

Under UK GDPR, we process your personal data based on one or more of the following lawful grounds:

- You have given consent (for example, submitting an enquiry form)
- It is necessary for a contract or potential contract
- It is necessary for our legitimate business interests
- It is required to meet legal obligations

Sharing Your Information

We may share your data only where necessary, including with:

- Architects, designers or subcontractors working on your project (only relevant information)
- Service providers such as website hosting, email providers or IT support
- Legal or regulatory authorities if required by law

All third parties we work with are expected to handle your data securely and responsibly.

How We Store and Protect Your Data

We take appropriate measures to protect your information against loss, misuse, unauthorised access, disclosure or alteration.

Your information may be stored securely in:

- Email systems
- Quotation and project documentation
- Secure cloud storage or internal systems

We only keep your data for as long as necessary for the purpose it was collected.

How Long We Keep Your Data

We will retain personal data only for as long as needed, including:

- For responding to enquiries
- For managing active or completed projects
- For legal, tax and accounting requirements
- For business record-keeping purposes

You can request deletion of your data at any time.

Your Rights

You have rights under data protection law, including:

- The right to access the personal data we hold about you
- The right to request correction of inaccurate data
- The right to request deletion of your data
- The right to restrict or object to processing
- The right to withdraw consent at any time
- The right to lodge a complaint with the Information Commissioner's Office (ICO)

To exercise your rights, please contact us at:

info@djprojectmanagement.co.uk

Cookies

Our website may use cookies to improve your experience and analyse site performance.

Cookies are small files stored on your device. They help us understand how visitors use our site and allow certain website features to function properly.

You can adjust your cookie settings in your browser at any time.

Third-Party Links

Our website may contain links to other websites. We are not responsible for the privacy practices or content of third-party sites. We recommend reviewing their policies before providing personal information.

Changes to This Policy

We may update this Privacy Policy occasionally. Any changes will be posted on this page, and the updated date will be shown at the top.

Contact Us

If you have any questions about this Privacy Policy or how your data is handled, please contact: info@djprojectmanagement.co.uk